

Fairwood Village Association Board of Directors Meeting Minutes
11:00 AM Thursday, April 14, 2022
Bay Club Classroom

1. **Call to Order:** 11:00 AM by Mike Raymond, President

2. **Roll Call:**
 - a. Board of Directors: Mike Raymond - President, Ken Sondergard - Vice President, Charlie Mayfield - Treasurer, Elaine Raymond - Secretary
 - b. Members: Wynne Stevens
 - c. Quorum established.

3. **Open Forum:** Wynne Stevens had questions about the Architectural Committee Report from the March 10, 2022 FVA Board meeting.

4. **Approval of Agenda:** The agenda was approved.

5. **Approval of Last Meeting's Minutes:** The March 10, 2022 FVA Board of Directors Meeting Minutes were reviewed and approved.

6. **Presentation of Reports:**
 - a. **Treasurer's Update** Charlie Mayfield, Treasurer sent out Quarterly Dues statements, which are due the 1st of the month. He suggested a grace period of the 15th of the following month and then reducing the late charge to \$25.00. The Board will vote on it at the next Board meeting. Charlie reported it is time for FVA to have an onsite Reserve Study which is required by law every 3 years. The Board agreed that the same person who did the last Reserve Study should be hired since he is already familiar with Fairwood Village assets and liabilities. Mike Raymond reported the FVA Federal Tax Return has been submitted and the taxes paid.
 - b. **Landscape Maintenance Committee:** Many questions have come up in regards to the 2 year contract with Robert Gomez. Charlie Mayfield will contact him to clarify and understand the contract.
 - c. **Architectural Committee:** No applications were received since the last Board meeting. The Durham's realtor sent documents to Mike Raymond regarding the survey and agreement between Durhams and Stevens. The documents require a notarized signature by the FVA Board President.

7. **Old Business:** Fairwood Village Rules. A motion was made to approve the Fairwood Village Rules that were distributed to the membership with the March 10, 2022 FVA Board of Directors Meeting Minutes. Discussion followed. The only comments, questions or concerns from the membership came from Wynne Stevens. The Fairwood Village Rules were passed as follows:
 - a. Building, Construction and Landscape - 3 / 1
 - b. Surveys with RCW added - 4
 - c. Fairwood Resident Information Privacy Policy - 4
 - d. Meeting Protocols - 4

8. **New Business:** Planning for April 21, 2022 Membership Meeting. The Agenda was reviewed and suggestions made to add the following topics:
 - a. Role of the FVA Board of Directors
 - b. New Fairwood Village Rules
 - c. Analysis for the 2023 Budget

9. **Adjourn:** The meeting was adjourned at 12:30 PM.

Next meeting: **Thursday, April 21, 2022, Bay Club, 10AM. Note: This is a Membership Meeting.**

Submitted by Elaine Raymond, Secretary