

Fairwood Village HOA - Board Meeting Minutes - December 2, 2021

1. Call to Order - 11:00am
2. Attending - Mike Raymond, Ken Sondergard
3. Election of Officers
 - a. Ken Sondergard elected as vice-president
 - b. Mike Raymond elected as president
 - c. Secretary and Treasurer will be listed as vacant until such time a director is available to fill those positions.
4. Finance and Budget
 - a. Rob Hamilton will advise the new board regarding finance issues until the beginning of the new year.
 - b. Review of Rob Hamilton's letter to the board (attachment to minutes)
5. Architectural Review Committee
 - a. Mike Raymond and Ken Sondergard will perform ARC duties for Fairwood Village HOA. They will both be listed as application approving agents for the village.
 - b. Consideration of common area issues, landscape modifications, and homeowner applications will be reviewed and voted upon by the whole board. Applications will then be forwarded to the South Bay Architectural Review Committee for review and final approval.
 - c. Current Common Area Issue - Damage to slope below Par Four Court
 - d. Ken will continue to monitor the area daily for actions taken by Olympic Water and Sewer, and the general condition of the slope.
 - e. Ken has communicated with Mr. Zampera regarding a replanting plan to replace bushes and trees that were damaged and/or destroyed by the Zampera's excavation contractor.
 - f. Further steps and/or actions will be considered by the board as the situation evolves.
6. Communication with Fairwood Residents - Letter to residents (attached to minutes) informing them of :
 - i. The current board status and officers
 - ii. Encouragement of residents to participate as a board director
 - iii. Board director duties and responsibilities
 - iv. Current common area issue
 - v. Architectural Review Committee processes for homeowner lots and common area
7. New Business
 - a. Ken will contact Rob Hamilton for a consultation meeting regarding treasurer issues for the week of Dec 12.

- b. Mike will contact -
 - i. SBCA regarding Fairwood Village website content on their website.
 - ii. Mara Mauch regarding Fairwood Village website.
 - iii. Contact Victoria Barri regarding resident information packets.
 - c. Calendar. We will anticipate having the next board meeting in mid January 2022.
 - d. Meeting design. We will consider the best way to gather board members together to manage business. We will consider technology strategies, such as Zoom, as well as conducting in-person meetings as was done for the annual members meeting.
8. Adjourn - 12:30pm